



St Mary's School

Parent Education Committee

MEETING MINUTES – May 9, 2022

Meeting Name:	Parent Education Committee Monthly Meeting		
Date of Meeting:	May 9, 2022	Start Time:	6:33pm
Location:	Grade 2/3 Classroom	End Time:	9: 32pm
Chair:	Giorgia Quadrelli	Minute Taker:	Kathryn Fehr
1. Attendance			
Present:		Guests:	Regrets:
Giorgia Q. - Chair	Fr. Wilfred	Delaine Weberg	Dale W.
Jennie R. – Fundraising (ZOOM)	Jeanine S. – Principal	Kathryn F. – Society Delegate	Sarah Gillespie
Kelly S. - Treasurer	Melissa E. – Parent Participation	Kristina Choboter	
Dave Homme - Maintenance		Robin Olivares	
2. Opening Prayer	Fr. Wilfred		
3. Approval of Agenda	Approved: Melissa	Second: Kelly	
4. Approval of Minutes	Approved: Giorgia	Second: Kathryn	
5. Reports			
Who:	Notes:		
Principal	Please see attached.		
Teacher	Delaine - Teaching assignments for next year. Staff wish to be informed as soon as possible		
Pastor's Remarks	<ul style="list-style-type: none"> - Confirmation soon in May - Meeting Thursday May 12th at 7pm to discuss the Conversation Circles reports - If all the leaders of the different parish organizations could take part - Jeanine will attend for school staff - if any Parishioners want to attend, to see how the Holy Spirit has worked through the Conversation Circles - 160 parishioners took part in the Circles. 		
Treasurer	Kelly <ul style="list-style-type: none"> - Nothing to report - Have not heard back from Lori – Kelly will follow up in person - Met with Jeanine today and discussed the budget - May 27th budget needs to be sent CISVA - Giorgia to possibly join a meeting with Lori - 3rd of 5 of First Nations funding has been deposited 		
Action Item:	Person Responsible:	Deadline:	
Contact Lori to arrange a meeting.	Kelly and Giorgia	By next PEC Meeting May 9, 2022	

PFG	<p>Jennie –</p> <ul style="list-style-type: none"> - Met with Golf contact at Cheam Source for Sports today, he said we probably won't need as many volunteers as we thought - He's fine with our current number - Banner – sponsors not pleased with the amount of signage available last year, want to have more advertising. Cost approximately \$150 at Prime signs - We need to push the raffle squares to be sold - Gaming License for the Golf tournament does not include the 50/50 draw so it will need to be renewed - Each event needs a new gaming license - Breanne H. to take care of new license <p>Giorgia</p> <ul style="list-style-type: none"> - -Regarding the walkathon - can we have a target amount for each student to bring in so we can meet our 10,000 goal <p>Jeanine - Will put out a "pledge sheet reminder" and will add the "\$ per student" target</p> <p>Jennie – QR code for fundraising – perhaps for next year</p> <p>Giorgia – Spring Salad cancelled this year – all our PFG parents were new to it, coordinators new to the event</p> <ul style="list-style-type: none"> - change date to June 10 for Spring Salad - Jennie has 5 volunteers already, and may need up to 10 more - Giorgia and Jennie can get together – Giorgia may be able to help coordinate - By Friday May 13 to confirm details with Jennie and start the planning process <p>Kelly – maybe send a reminder to parents to remind of lack of hours</p> <p>Melissa – to send a message to parents without hours, and/or call parents to let them know they are needing hours.</p> <p>Childcare used to be provided for parent volunteers for some events (by Kids Who Can), they are unable to provide childcare this year.</p>
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Action Items:	Person Responsible:	Deadline:
Remind parents of walkathon pledges, adding a \$ target amount per student	Jeanine	Before June 3, 2022
Email or phone call to parents to remind of missing hours	Melissa	Before June 10 2022

MOTION: Giorgia makes a motion to purchase an advertising banner for Golf tournament sponsors for approximately \$150.
Seconded by Kelly

UNANIMOUS: MOVED

Bus Discipline Procedure/Policy updates	<p>Sarah G.–</p> <ul style="list-style-type: none"> - Letter – to reconsider this current policy - use of devices is a concern, unsupervised use of devices can cause harm - Teachers plan content on what the most conservative families would choose for their children - We need to protect students <p>Robin O.</p> <ul style="list-style-type: none"> - Letter - reconsider to consider phones on the bus unsupervised - We are being naive to believe they will stay on safe sites - Rated r movies and porn available for access - emotions stirred up on the bus do not stay on the bus - Students, parents and families involved in conflict
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	<ul style="list-style-type: none"> - We are taking away the rights of other parents who don't want their kids exposed to the media - Once something is seen, it cannot be unseen - We need to keep the kids' hearts and minds pure - As staff, we do not want the kids to have access to phones on the bus <p>Kristina C.</p> <ul style="list-style-type: none"> - We feel very strongly that these kids should not have access to devices - Previous conflicts on social media have already occurred, very time consuming for staff and worrisome - Staff care about the students' hearts and want to protect them - Other staff agree <p>Giorgia – response</p> <ul style="list-style-type: none"> - Policy came about because devices were banned and still students carried them anyway - Massive spike of behavioural issues on the bus when devices were removed - Some students may have needed devices for a time out - The more important issue is devices with data - Only 6 devices registered with the school, as per policy - Parents are saying their children are needing a time out to be better behaved - Bullying issues can occur on the bus - Bus discipline policy is important as well <p>Fr. Wilfred – says we should end devices on the bus today. It is important to communicate to parents the various reasons as to why</p> <ul style="list-style-type: none"> - Make the change as soon as possible <p>Giorgia – Policy started last April/May – bus meeting in November was when parents' voices were heard</p> <ul style="list-style-type: none"> - Parent information and sexual safety offered in the past, could be part of future strategic planning <p>Kelly – Moves to withdraw the bus electronics policy effecting May 24. No devices allowed on the bus.</p> <p>Jeanine will communicate the policy change to parents</p> <p>Giorgia - Agenda item – internet safety for strategic plan going forward to parents.</p> <p>Fr. Wilfred – a final note - it is very important for kids and families to attend Mass.</p>
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MOTION: Kelly moves to withdraw the bus electronics policy effective May 24th 2022. No devices will be allowed on the bus.

Seconded by Jennie

5 IN FAVOUR, 1 AGAINST - MOVED

Action Items:		Person Responsible:	Deadline:
Jeanine to communicate to parents the change in bus policy – no devices allowed.		Jeanine	Before May 24, 2022
Maintenance	<ul style="list-style-type: none"> - Dave to meet with Tony to see any maintenance issues - Talk to Chris G. at parish office to meet Dennis, who is responsible for Parish maintenance - Follow up regarding raccoons under the school, contact Dennis, and Sue at Chilliwack Pest Control 		
Action Items:		Person Responsible:	Deadline:
Follow up regarding raccoons under the school, contact Dennis, and Sue at Chilliwack Pest Control		Dave Homme	Before next PEC Meeting June 20, 2022
Society Delegate	<ul style="list-style-type: none"> - Highlighted Policy 110 via email 		
Old Business			
Donations:	Jeanine - New furniture options being researched by catalogue, in process		

New Furniture			
Uniforms	Kathryn <ul style="list-style-type: none"> - Cotton shirts for PE strip - Basketball jerseys to wear over - \$5993 available from the PSG for purchasing basketball jerseys and athletic wear - Contact Sarah G regarding numbers and sizes of jerseys - Contact Leslie from Swiss Promo for athletic items 		
Action Items:		Person Responsible:	Deadline:
Contact Sarah G and Leslie from Swiss promo regarding PE strips and athletic wear		Kathryn	Before next meeting June 20, 2022
Arrears	Kathryn - No CISVA policy on families in arrears Kelly – <ul style="list-style-type: none"> - Some families waiting on taxes, some on payment plans, some for many years. Once in contact with Lori, arrangements can be made about arrears 		
Parish Sponsorship	Kelly- <ul style="list-style-type: none"> - Charisse Moore – wants to have a Volunteer and Sponsor classroom appreciation tea - Charisse will contact Sponsors to attend - Each class to give a spiritual bouquet, as a thank you - Have a re-sign up sheet available for next year - Start to campaign in the parish over the summer, so the program can continue - \$13,500 came in this year 		
Smart Boards/Projectors	<ul style="list-style-type: none"> - Teachers to tell Giorgia what they would like/need for classrooms, the interactive aspect not necessary - One wanted for the music room as well Delaine - Epson interactive products not worth it if we do not have a tech person or staff member to update/maintain the items		
Action Item:		Person Responsible:	Deadline:
Gather information on Smart Board/Projector requests from Teachers Contact Head of electronics at London Drugs for info.		Delaine Giorgia	Before June 28, 2022
Strategic Planning	Giorgia - <ul style="list-style-type: none"> - Strategic Planning Meeting set for Saturday June 25th, Lesya B to run the session. - Planning sessions have been run in the past - PEC Elections will be on May 29 - Remind parents of the deadline 		
Action Item:		Person Responsible:	Deadline:
Remind parents of upcoming PEC elections.		Jeanine	By May 17, 2022
Jordan's Principle	Dale – not present <ul style="list-style-type: none"> - Will follow up with Jordan's Principle contact 		
Action Item:		Person Responsible:	Deadline:
Follow up regarding application for Jordan's Principle grant.		Dale	Before June 28, 2022
Hot Lunch	Dale – not present <ul style="list-style-type: none"> - Dale will get feedback from Renee and Chrystal - Renewal date for current Hot Lunch system, June 15 2022 Jennie <ul style="list-style-type: none"> - can we do hamburgers and hot dogs for next year? 		
Action Item:		Person Responsible:	Deadline:

Get feedback on current Hot Lunch system and other possible options/suggestions.		Dale	By June 15, 2022
Parent Participation Job Descriptions	Melissa - - Continue to read these over - To come back on the agenda in August to be discussed and finalized		
Action Item:		Person Responsible:	Deadline:
Review all Parent Participation Job Descriptions that were sent out by Melissa.		All PEC Members	By next meeting August Meeting, 2022
Indigenous EA	- TABLED for a later meeting		
LED Replacement Project	- TABLED for a later meeting		
Snow Removal Contract	Dave- - Will help with getting hourly pricing - Can look into different companies in Chilliwack		
Action Item:		Person Responsible:	Deadline:
Contact Chilliwack snow removal companies and get hourly pricing quotes		Dave H.	Before Winter 2022
New Business			
Parent Handbook	Kelly – do we have a parent welcome package Jeanine – Yes Dale – not present - will continue on the Parent Handbook project		
Action Item:		Person Responsible	Deadline:
Continue to update Parent Handbook accessibility and information		Dale	By June 28, 2022
8. Closing Prayer	Jeanine.		
Next Month's Agenda Items	Internet safety, parent info sessions, for strategic plan going forward. Parent Participations descriptions for August meeting.		
In Camera – YES 3 items			
Next Meeting: TBD Giorgia to confirm with Lesya, possibly June 20, 2022			

May 9, 2022
Principal's Report
St. Mary's Parish Education Committee

Enrolment

Our enrolment numbers for this school year are detailed below:

Figures as of today, May 9, 2022.

K	19
1	19
2	24
3	21
4	22
5	19
6	20
7	20
Total	164

28 students are Indigenous

Spiritual Events

- We had quite a good choir turn out for our May 1st Mass, although lots were younger children (grade 2 has now joined choir)
- Grade 2 students have Reconciliation this week, as well as First Communion rehearsal
- First Communion will be on Sunday, May 15th, followed by Confirmation on Friday, May 27th

In the Classroom and Around the School

- In PE, Miss Gillespie did a Curling unit that was very successful (in the gym, not on the ice - we rent the equipment from Rosedale Traditional School)

Extra-Curricular

- Students attended the St. John Brebeuf Track Meet today - not sure yet of results, but everyone got back safely!
- Next Track Meet is May 25th,(St. James), then the District Meet in June

Staff News

- Nothing to report