



# St Mary's School

## Parish Education Committee

### MEETING MINUTES – March 27th, 2024

<b>Meeting Name:</b>	Parish Education Committee Monthly Meeting			
<b>Date of Meeting:</b>	March 27th, 2024	<b>Start Time:</b>	6:30 pm	
<b>Location:</b>	School Staff Room	<b>End Time:</b>	9:30pm	
<b>Chair:</b>	Dale W.	<b>Minute Taker:</b>	Dale W.	
<b>1. Attendance</b>				
<b>Present:</b>			<b>Guests:</b>	<b>Regrets:</b>
Dale W. – Chair	Sheldon P. – Treasurer		Delaine W. - Teacher	Fr. Gio - Pastor
Jeanine S. – Principal -	Dave H. - Maintenance	Melissa G. – Society Delegate		
Giorgia Q. - Vice Chair	Alphonsine S. – Parent Participation	Elaine M. – PEC Candidate - Elect		
<b>2. Opening Prayer</b>				
Jeanine - Faith Formation				
<b>3. Approval of Agenda</b>		Approved: Dale	Second: Melissa	
<b>4. Approval of Minutes</b>		Approved: Dale	Second: Sheldon	
<b>5. Member Reports</b>				
<b>Who:</b>	<b>Notes:</b>			
<b>Principal</b>	<a href="#">Please see attached.</a>			
<b>Teacher</b>	Delaine W. <ul style="list-style-type: none"> <li>- Budget asks: bug collection, sand toys, increased classroom budget, specialist (PE, French or music), single grade classrooms-marketable, new playground piece, sports equipment</li> </ul>			
<b>Pastor's Remarks</b>				
<b>Treasurer</b>	Sheldon P. <ul style="list-style-type: none"> <li>- Meet with parish Finance committee (Steve R.) and school principal to review cash flow for school - Aligned with funds and parish to support school for month of Aug cash flow.</li> <li>- Feb financial report in PEC shared folder</li> <li>- Microphones for the school gym have been purchased.</li> </ul>			
<b>Fundraising</b>	Elaine M. <ul style="list-style-type: none"> <li>- Heritage Parking Lot Fundraiser - Raised a total of \$11,085.34 of which we get \$5542.67. Rhonda deposited the money with Gerry from KOC, they will be writing a cheque for the school.</li> </ul> Upcoming: <ul style="list-style-type: none"> <li>- Ladies Spring Salad Evening - April 26th. Doors open at 5:30 Dinner starts at 6pm. Tickets go on sale April 7th after all masses. Need volunteers to sell tickets after all masses. Need Melissa's support in getting the registration link live. Also need some volunteers for cleaning up, and making art decor for walls (Flowers).</li> <li>- Golf Tournament May 25th - volunteer spots almost full. Breanne has all planning under control. Tickets are now available.</li> <li>- Reminder to put these events in our upcoming newsletter and on FB</li> </ul>			

<a href="#">Maintenance</a>	<p>In the last month:</p> <ul style="list-style-type: none"> <li>● Baseball equipment. Bury in ground Home Plate \$200, Spiked version \$45</li> <li>● Pro set bases (3) with posts \$300. Basic quilted set \$58</li> <li>● Tetherball. Looks easy enough to build in house. Need a location from Sara G.</li> </ul> <p>Upcoming:</p> <ul style="list-style-type: none"> <li>● Mikael, owner of TREES FOR LIFE. Looking at the front of the school. Will likely do some pruning and removal of small laurel bush as volunteer time. Waiting for confirmation. He may do the large hedge south side of the parking lot at some point too.</li> <li>● Still trying to get the mower repaired.</li> <li>● Asked Dennis to remove tree stakes.</li> </ul> <p><b>Motion:</b> Dave makes a motion to seek approval for gravel, a tetherball set, and baseball bases for the gravel area of the playground for a cost not exceeding \$800. Seconded: Elaine. Unanimous.</p>
<b>Society Delegate</b> <b>“Pick a Policy”</b>	<ul style="list-style-type: none"> <li>● <a href="#">Volunteers (Policy 425)</a></li> <li>● <a href="#">Parent Groups (Policy 415)</a></li> <li>● <a href="#">Parent Support Groups (Policy 416)</a></li> </ul>
<b>Old Business</b>	
<b>Tech Committee</b>	<p>Giorgia</p> <ul style="list-style-type: none"> <li>● Tech Committee: should be called a group and not a committee.</li> <li>● Is it an option to have a company do it.</li> <li>● Might not be a bad idea for a one time activation.</li> <li>● Might have an enterprise function where these features and options.</li> <li>● Ask Landon Turenne to be an administrator.</li> <li>● Dale and Jeanine to get computers up and running.</li> </ul> <p><b>ACTION:</b> Ask Landon T. if he is interested in being a tech administrator.</p>
<b>Electrical Scan</b>	<p>Giorgia</p> <ul style="list-style-type: none"> <li>● Electrical Scan: same contractor as the parish.</li> <li>● Panel has space for more capacity.</li> <li>● Reconfigure the surge protector to decrease heat.</li> <li>● Seeking more information.</li> </ul>
<b>Business Directory</b>	<p>Dale</p> <ul style="list-style-type: none"> <li>● No progress</li> </ul>
<b>Bus Lettering</b>	<p>Melissa</p> <ul style="list-style-type: none"> <li>● Need new measurements.</li> <li>● Original motion was adopted to add “Chilliwack” to buses via WhatsApp. New price 899 plus tax.</li> </ul> <p><b>Motion:</b> Dale seeks approval for an amendment to the previous decal cost to the new amount of \$899 plus tax to include the wording of “Chilliwack”. Seconded: Melissa. Unanimous</p>
<b>IGE</b>	<p>Jeanine</p> <ul style="list-style-type: none"> <li>● No update</li> </ul>
<b>New Business</b>	
<b>Photocopier</b>	<p>Dale</p> <ul style="list-style-type: none"> <li>● <b>Photocopier:</b> Photocopier was approved via email. 325 per month before taxes.</li> </ul>

<p><b>New Teaching Position</b></p>	<p>Dale</p> <ul style="list-style-type: none"> <li>● A lot of kids are coming in which creates a need.</li> <li>● Can it be afforded?</li> <li>● Revenue from new student enrolment would be in excess of the cost of a teacher.</li> <li>● Manages classroom size.</li> <li>● Is Jordan's Principle a factor? EAs are covered by JP.</li> <li>● If we did not get JP then we would need to balance that possibility and the parish is in the loop on that possibility.</li> <li>● Key to stay ahead of JPs.</li> <li>● Parish would support that possibility.</li> <li>● JP is a recorded process for money in and money out.</li> <li>● With the support from the parish there is more confidence in the safety net.</li> <li>● What is the possibility of having specialized teachers? Staff is mandated for 240 hours.</li> <li>● Is there a preferred specialization? PE was a positive for consistency and time factor. Better PE when you have a PE teacher. Most teachers would side with a PE being specialist</li> </ul> <p><b>Motion:</b> Dale makes a motion to post a position for an additional classroom teacher for the 2024/25 school year. Elaine: Unanimous.</p>
<p><b>Office Hardware</b></p>	<p>Sheldon</p> <ul style="list-style-type: none"> <li>● There is a need for 1 laptop and one monitor, and an additional screen for the office. What hardware would be better. No preference from the office.</li> </ul> <p><b>Motion:</b> Sheldon makes a motion to purchase new office computer hardware including laptops and screens not to exceed \$1,500.00. Seconded: Giorgia: unanimous.</p>
<p><b>8. Closing Prayer</b></p>	<p>Was not done.</p>
<p><b>Next Month's Agenda Items</b></p>	
<p><b>In Camera – Yes 2 Items</b></p>	
<p><b>Upcoming PEC Meeting Dates: April 24th, 2024.</b></p>	

**March 27, 2024**  
**Principal's Report**  
**St. Mary's Parish Education Committee**

**Enrolment**

Our enrolment numbers as of today are detailed below  
**Figures as of today, March 27, 2024.**

<b>K</b>	<b>22</b>
<b>1</b>	<b>27</b>
<b>2</b>	<b>19</b>
<b>3</b>	<b>22</b>
<b>4</b>	<b>23</b>
<b>5</b>	<b>22</b>
<b>6</b>	<b>16</b>
<b>7</b>	<b>18</b>
<b>Total</b>	<b>169</b>

18 students are Indigenous

Kindergarten/Grade 1 has 22 Kindergarten students and 2 Grade 1 students  
Grade 1/2(K) has 14 Grade 1 students and 7 Grade 2 students  
Grade 1/2(P) has 11 Grade 1 students and 12 Grade 2 students  
Grade 3/4 has 22 Grade 3 students and 7 Grade 4 students  
Grade 4/5 has 16 Grade 4 students and 11 Grade 5 students  
Grade 5/6 has 11 Grade 5 students and 16 Grade 6 students

One Grade 6 student is moving back to Vancouver in May.

We may have a new family (Kgn and Grade 3) starting next month.

I am following up with families who had toured, but have not yet submitted their registration packages.

**Spiritual Events**

- Our Grade 7 students enjoyed the Confirmation Retreat on March 1st.
- Our school-led Mass on March 3rd was not as well attended as some others have been - we hope to see many there on April 7th!
- We prayed the Stations of the Cross together on the last day before Spring Break.
- This Thursday, classes will be focusing on activities about the Easter Triduum, and we will see a presentation of the Stations of the Cross from the Grade 5/6 class.

**In the Classroom and Around the School**

- The Musical, *Tell Me the Truth*, was a smashing success!
- We are now in the third term of school - April is relatively calm, but May and June are always busy months to end the year.
- Several field trips are planned for the next few months.

### **Extra-Curricular**

- The final two sports events of the year will be happening through April and May - basketball for Grades 4/5 boys and girls, and Track and Field for Grades 3 - 7.
- There are several track meets we will be participating in; unfortunately, the school district has said we are no longer able to compete.

### **Staff News**

- Mrs. Rouget's baby is scheduled to arrive on April 16th.
- Mrs. Olivares has a family wedding coming up (her son, Gabriel, who is a former student). She has family visiting from Texas!