

## Request for School Bus Transportation

(please read the attached notes prior to filling out this form)

FAMILY NAME \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Student \_\_\_\_\_ Grade \_\_\_\_\_

Service Required:

To **AND** From School

Morning Only

Afternoon Only

### Bus Fees

Bus User Fee Transportation To <b>AND</b> From School	One Child/Both Ways  \$95/month	Two Children/Both Ways  \$136/month	Three or more Children/Both Ways  \$158/month
Bus User Fee Transportation To <b>OR</b> From School	One Child/One Way  \$53/month	Two Children/One Way  \$68/month	Three or more Children/One Way  \$89/month

Please debit my account on the  1<sup>st</sup> or  20<sup>th</sup> day of the month\* (choose one)

\*payment is made monthly, beginning in September

NOTE: It is the responsibility of the parent to notify the school office if signing up for bus service part way through the year or cancelling bus service part way through the school year.



## St. Mary's School – Bus Rider's Contract

In order to drive students to and from school safely, the driver must maintain order on the bus. Without rules, this would be impossible. The driver must enforce the rules of behaviour and has the right to expect students to follow them.

Some rules pertain most to safety, and others to acceptable social behaviour (behaviour that would be acceptable both in and out of school).

- **Stay seated**, unless the bus is stopped.
- **Face forward**, keep your arms and head inside the bus.
- **Keep your hands to yourself**, no wrestling or fighting.
- **Talk in a quiet voice**, loud noise distracts the driver.
- **Follow all direction from the bus driver**, for the safety of all students.
- **No name-calling** or other mean or vulgar language.
- **No eating on the bus**, as it is difficult to contain the mess and litter.
- **Do not damage** the bus or seats.
- **Electronic games** (on phones or hand-held consoles) are not permitted.

Discipline from the bus drivers/school will be progressive, with an aim to change the behaviour of the student. The following steps will be taken:

1. Verbal warning
2. Written warning (may result in the student being assigned to a specific seat for a reasonable period of time as determined by the driver/school.
3. Suspension of riding privileges.
  - First suspension: one day
  - Second suspension: two days
  - Third suspension: five days
  - Fourth suspension: remainder of term

We, \_\_\_\_\_ and \_\_\_\_\_  
(name of child) (name of parent/guardian)

have read the above rules and consequences for breaking them. We understand that if a suspension of riding privileges is necessary, we will need to make alternate arrangements for transportation to school.

\_\_\_\_\_  
Signature of child (Gr. 4 – 7)

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date



## Notes – please keep these for future reference

- The bus route is determined in late August/early September, once the drivers are aware of all of the addresses on their route and have had the opportunity to drive the route, noting the latest changes in traffic patterns.
- The office will send a preliminary schedule to each family registered for the bus; this is subject to change within the first two weeks of school but will provide a general guideline as to time of pick-up and drop-off.
- We ask that students are waiting at the stop 10 minutes before the scheduled time at the beginning of the year; 5 minutes ahead of time once the schedule has been established.
- The bus will not necessarily stop right outside of your house/townhouse complex/apartment building. The driver will determine the closest stop possible, based on safety of children and ease of stopping.
- On early-dismissal days the bus will run according to the adjusted early-dismissal schedule. Please note that there is often decreased ridership on these days; please be at the stop to meet your child 10 minutes ahead of the scheduled time.
- The routes/schedules may adjust slightly through the year to accommodate newly-registered families; however, we cannot necessarily accommodate changes to the routes once put in place.
- All parents will be sent a link to bus-safety videos to show and discuss with their child(ren) prior to the first day of school
- Please review the attached School Bus Discipline Document
- All students in Grades 4 – 7 will be required to sign the bus-rider's contract; parents of children in Grades K – 3 will sign on behalf of their child.

## SCHOOL BUS DISCIPLINE

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